



**Livingston, McLean & Woodford
Extension Council Meeting
May 9, 2023 Council Minutes
Unity Community Center, Normal, IL**

Mike Sommer called the meeting to order at 6:30 PM.

No public comment requests were submitted.

Introductions: All Extension Council members and staff introduced themselves and stated what county they reside in.

Approval of November 2022 & March 2023 Meeting Minutes – minutes could not be approved due to lack of quorum.

Fiscal Reports

- Extension County Board Meetings
 - Next year, the unit will be below \$2 million is surplus, and by FY25, it will decrease to around \$1 million. After FY25, the unit will be below a sustainable amount unless funding is increased.
 - For Extension County Board meetings in McLean, Katie requested the meetings to be recorded.
 - Janice and Katie have seen some positive changes in the county board meetings lately. They are confident that levy amounts will be increased in the next fiscal year.
- Fiscal reports passed around to all council members to review and ask questions.

Business Items

Staffing Update

- Financial Educator – Currently posted
- Business Administrative Associate – Currently posted
- 2 Unity Program Coordinators – Currently posted
- McLean 4-H Program Coordinator – Awaiting approval to post
- SNAP-Ed Community Worker - Awaiting approval to post full-time position
- Several positions need to be filled but will not proceed until other positions are filled and funding is more stable:
 - ANR Educator
 - Marketing Program Coordinator
 - Family & Consumer Sciences Program Coordinator

Civil Rights Compliance

- Unit 12 is not up for review in 2023-24.
- Staff do a great job of tracking demographics for programs.
- The Unit 12 DEIA committee has focused on trying to reach the LatinX population in the three-county area. Resources have been provided to program staff.
- Community partners provide a signed agreement with the university to assist with reaching underserved audiences. These partnerships help to reach new audiences and assist with documenting demographics for our programs.

Program Advisory Committee

- **TOPIC: Strategic Planning Activity** – groups separated and went around the room to discuss and provide feedback for the strategic planning survey that was sent out to staff, volunteers, community members, partners, etc. Council Members are encouraged to complete this process individually and share with anyone who would like to participate, to assist Extension in this endeavor. Large Post-It notes were placed around the room to write ideas on each topic. Extension should: 1) Start, 2) Stop, 3) Continue.
- 4-H Youth Development: Graves, Maynard, Schertz, Stevenson, Whitfield, Schlipf

Council Members	
<i>Dylan Cook (M)</i>	A
<i>Tera Graves (L)</i>	A
<i>Lisa Maynard (W)</i>	A
<i>Pam Meiner (L)</i>	P
<i>Debbie Ruff (L)</i>	A
<i>Jackie Schertz (W)</i>	A
<i>Amy Schlipf (L)</i>	P
<i>Julie Schumacher (M)</i>	P
<i>Mike Sommer (M)</i>	P
<i>Michelle Stevenson (L)</i>	A
<i>Jodi Upchurch (W)</i>	P
<i>Alana Whitfield (M)</i>	A
<i>Paul Wilkins (W)</i>	P
<i>Jeff Woodard (M)</i>	P
<i>VACANT (W)</i>	
Executive Committee	
<i>Pam Meiner (L)</i>	
<i>Mike Sommer (M)</i>	
<i>Paul Wilkins (W)</i>	
County Board Delegates	
<i>Tera Graves (L)</i>	
<i>Julie Schumacher (M)</i>	
<i>Paul Wilkins (W)</i>	
<i>Jeff Woodard (M)</i>	
Extension Staff	
<i>Katie Buckley</i>	P
<i>Alcha Corban</i>	P
<i>Staci Coussens</i>	P
<i>Erin Estes</i>	P
<i>Nick Frillman</i>	P
<i>Brittnay Haag</i>	P
<i>Jeffrey Pegram</i>	P
<i>Jenna Smith</i>	P



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- ANR: Cook, Ruff, Woodard
- FCS: Meiner, Schumacher, Sommer, Upchurch, Wilkins

Other Business Items

- Please submit any council feedback or member recommendations to Katie.

Meeting Schedule

- FY24 Meeting Schedule
 - September 12, 2023
 - November 14, 2023
 - March 12, 2024
 - May 14, 2024

The meeting unofficially adjourned at 7:37 PM.

Respectfully submitted, Erin Estes – Recorder